



Des Moines County Fair

Food (Non-4H/FFA Booth) Concession Requirements 2024

Fair Dates: TUESDAY JULY 23RD TO MONDAY JULY 29TH
Fair is Ending on a NEW Day

ALL Vendors Must be Open Tuesday July 23rd by 10AM
This is a request by our 4H/FFA families - Limited Menu's Allowed

What this means is Vendor SET UP DAY is Monday
For a Sunday arrival & set up Fair Manager Permission is Needed

Vendor Tear Down Day
Sunday Night AFTER Southeast Iowa Final Drive or Monday

Requirements:

- **ALL Booths Must be OPEN 10AM to 9:00PM**
- A Spot Deposit of \$200 will be required with submission of application.
 - Simply the Fair's way of guaranteeing food vendors and is refundable with the daily commission.
- Applications received without a deposit will not hold a spot.
- Verbal communication with Fair Manager does not hold the spot
- A Daily Commission is set at 10% of your total sales collected from the day prior.
 - Daily Commission are turned in by 10AM the next day
 - All Daily Commissions are to be turned in – failure to do so means forfeiture of deposit
 - The spot deposit refund will be mailed to you after the fair.
 - An envelope/form will be provided for daily commissions.
 - First Daily turn ins will begin Wednesday Morning
 - Final turn in will be Monday Morning by 10AM
- Housekeeping Requests – This just helps keep the area clean and neat
 - Please use large metal trash dumpsters for all food prep waste
 - Save the Small plastic one for the customers
 - All wastewater hoses need to reach the ditch east of food court
 - Assist with table/ground clean up * Sanitation supplies available

Food Restrictions:

- All concessionaires are restricted from selling items being sold by 4H Clubs/FFA Chapters.
No Pizza, Ice Cream waffle/cones, Lemonade Shake-ups, Shaved Ice
- We are no longer restricting food items between non 4H/FFA vendors
- Added flavors to Lemonade i.e., strawberry lemonade or cherry lemonade are permitted

NOT BE RESPONSIBLE FOR LOST, DAMAGED OR STOLEN PROPERTY.
No sleeping overnight allowed in the Food Concession Area

Des Moines County Fair

Food Concession Application 2024

New Process: As we have several new food trucks expressing an interest in setting up at the fair. The Des Moines County Fair Board has implemented an application process. For that reason, we are asking that the applications and spot deposits be returned by **April 1st**. They will review each application and the Fair Manager will contact you after the review.

Food Truck Name (Please Print) _____

Contact Person _____

Street Address _____

City _____ State _____ Zip Code _____

Phone _____

Email Address _____

Number of 50amp Plugs Needed _____

Number of 110 Plug ins Needed _____

Length of electrical cord you own _____

Length of Space needed in Feet _____

PLEASE

Include a list of all the items you will be selling.

REMEMBER

NO PIZZA, LEMONADE SHAKE-UPS, SHAVED ICE, ICE CREAM WAFFLE/ REGULAR CONES
THESE ARE ITEMS BEING SOLD BY OUR 4H/FFA KIDS

I hereby acknowledge that the Des Moines County Fair Association has the right to determine the appropriateness of any products in the booth and will comply with a request from the Des Moines County Fair Association to removing any product determined by the Des Moines County Fair Association in its sole discretion to be inappropriate.

Signature _____ Date: _____

RETURN APPLICATION BY **April 1st**

Mail To: Des Moines County Fair, 13086 Pfeiff Rd, Burlington, IA 52601

Checks payable to: Des Moines County Fair Association